

Palm Beach County HIV CARE Council Meeting

August 31st, 2026 @ 2:00 P.M. @ Mayme Frederick Building - 1440 MLK Blvd. Riviera Beach / Belle Glade Library - 725 NW 4th St, Belle Glade Library //LUNCH will be provided @ Both the location.

Join Zoom Meeting

<https://pbcgov.zoom.us/j/85121180741?pwd=VvjyaWKbWJ4p4xQtiHtJB9L1a1c5E2.1>

Meeting ID: 851 2118 0741

Passcode: 088902

CARE Council Members Present

Recipient Staff Present

Guests

1. Ashnika Ali	<i>Dr. Casey Messer</i>	<i>Gia Chaudhary – FL AETC</i>
2. Raymond Cortes	<i>Jeffrey Lesanti</i>	<i>Melissa Brown – FDOH</i>
3. Richardo Jackson	<i>Dr. Daisy Wiebe</i>	<i>Madelin Reeves – Nova Southeastern</i>
4. Kristen Harrington – Secretary	<i>Thomas Eaton</i>	<i>Margaret – FDOH</i>
5. Miguel Vasquez	<i>Geneve Simeus</i>	<i>Anaka Sergile – Monarch</i>
6. Brittany Henry	<i>Shoshana Ringer</i>	<i>Hardeep Singh</i>
7. Tad Fuller – Chair	<i>Anna Balla</i>	<i>Lilia Perez</i>
8. Cecil Smith	<i>Jason Gross</i>	<i>Yolexis Penna</i>
9. Cynthia Walker	<i>Stephanie Ellis</i>	<i>Denise Brown</i>
10. Dr. Sandra Anderson	<i>Richard Sena</i>	<i>Norma Collazo</i>
11. Kim Rommel-Enright – Vice Chair	<i>Dr. Andres Correa</i>	<i>Gisel Stein</i>
12. Mary Jane Reynolds	<i>Amber Scott</i>	<i>Sheryll Sandral – Belle Glade</i>
13. Rosie Hayes	<i>Jasmine Parrish</i>	<i>Alei Roll – Belle Glade</i>
14. Annette Dunn		<i>Jean Claude Tabuteau</i>
15. Dr. Berthline Isma		<i>Pena Ramirez – FDOH</i>
16. Orquidea Acevedo		<i>Ronnie Pierre</i>
17. Glenn Krabec		<i>Shella Volmar</i>
18. Michelle Scott		<i>Irma Shute</i>
19. Andi Thomas Wilson		<i>Jean Pierre Valal, MHS</i>
20. Hector Bernardino		
21. Sandra Powery Moses		<i>Shirle Chandler – Visitor</i>
22. Ashaki Sypher		<i>Brenda McCall – DST/Visitor</i>
		<i>Eddie L. Rhodes – Tri-City Education (Glades)</i>
		<i>Sandra Stewart – Former AIDS Coalition</i>
		<i>Peter Feuz – Community Member</i>
		<i>Paulette – Community Leader</i>
		<i>Graham Brunk – Librarian</i>

		Noel – Librarian
<u>CARE Council Members Absent</u>	<u>Care Council Support Staff</u>	
23. Dr. Youssef Motii – Treasurer	Neeta Mahani	

Agenda

I. Call to Order, Roll Call, Introduction of Guests

Neeta Mahani conducted roll call and confirmed that a quorum was present. Council members, recipient staff, and guests introduced themselves.

II. A Moment of Reflection

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV; Let us
Remember why we are here today. Let us have the strength to make the decisions that
Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. Acceptance of Excused Absences

There were no excused absences to accept.

IV. Acceptance of the August 31, 2026 CARE Council Meeting Agenda

A motion was made to approve the August 31, 2026 CARE Council meeting agenda, amended to add the changes under New Business regarding the Bylaws motion for the seven-day materials rule and the removal of affiliate member references.

- **First:** Sandra Powery Moses
- **Second:** Annette Dunn
- **Motion carried (as amended).**

V. Acceptance of July 27, 2026, CARE Council Meeting Minutes

A motion was made to approve July 27, 2026, CARE Council meeting minutes.

- **First:** Hector Bernardino
- **Second:** Annette Dunn
- **Motion carried.**

VI. Comments by the Chair

Tad Fuller thanked everyone in attendance.

VII. Palm Beach County Part A Recipient Report

Dr. Messer provided funding, grant, and program updates. The updates included:

- HRSA has shifted the Ryan White MAI funding formula from cumulative HIV case counts to current HIV prevalence data, which will result in a nominal decrease of approximately **\$50,000–\$80,000** in formula funding for Palm Beach County over the next five years.
- The county will apply for the maximum allowable funding ceiling for Grant Year 2027 for both Ryan White Part A and MAI.
- A three-year Notice of Funding Opportunity (NOFO) for Ryan White MAI subrecipient funding will be released within the next two weeks, focused on seven priority ZIP codes identified based on disparities among racial/ethnic minority populations, service deserts, and out-of-care individuals: 33407, 33404, 33430, 33460, 33463, 33444, and 33436.
- Recipient staff will post the Program Assistant position this week to recruit a new staff member.

VIII. Standing Reports

A. CPP Update – Rob Scott

- There was no CPP update.

B. Part B Report / Patient Care & 4BNWK – Melissa Brown

- Melissa Brown presented the Part B expenditure report.

C. HOPWA (West Palm Beach) – Miguel Vazquez

- Miguel Vazquez provided a housing update.
- Approximately 10 families currently in the TBRA program may lose eligibility due to changes in Temporary Protected Status (TPS) requirements; this may be offset by adding approximately 10 new families.
- A National HIV Housing Coalition webinar regarding funding changes is scheduled for September 10.
- A Housing Committee meeting will be scheduled for October to discuss HOPWA program changes and TPS eligibility issues.

D. Part A Expenditure Report – Jeffery Lesanti

- Jeffery Lesanti presented the Part A expenditure report, noting that Part A expenditures are increasing.
- Neeta noted that some agencies reported incorrect spending data to the CARE Council, which limited the ability to approve reimbursement requests for service categories with zero allocated budget.
- Some expenses, such as health insurance and food bank services, are running higher than expected; legal services funding is projected to run out around November due to budget reductions.
- The agency training required was completed; agencies must submit reimbursements by mid-September to avoid fund sweeps due to inactivity.
- A request was made for the last 10 years of Ryan White Part A awards, CARE Council authorized budgets, and actual expenditures to be provided for review at the next meeting.

E. Executive Committee – Tad Fuller

- There was no Executive Committee report.

F. Community Engagement Committee – Kristen Harrington

- There was no Community Engagement Committee report.

G. Priorities and Allocations (P&A) Committee – Dr. Youssef Motii

- Glenn Krabec provided an update on behalf of the P&A Committee. And said we will discuss everything during the motions under new business.

H. Quality Management and Evaluation Committee (QMEC) – Ashnika Ali

- An update was provided on the QMEC Committee.

I. Planning Committee – Brittany Henry

- An update was provided on the Planning Committee.

J. Housing Committee – Miguel Vazquez and Dr. Andres Correa

- An update was provided on the Housing Committee (see HOPWA report above).

K. Ad Hoc Bylaws Committee – Kim Rommel-Enright

- Kim Rommel-Enright and Tad Fuller provided an update on the Bylaws motions on the table, including the seven-day materials rule.

IX. Old Business

Following discussion of the P&A motions, a motion was made to extend the meeting by 30 minutes.

- **First:** Andi Thomas Wilson
- **Second:** Rosie Hayes
- **Motion carried.**

X. New Business

1. August 14, 2026 Bylaws Meeting Directives to Recipient Staff

Kim Rommel-Enright and Tad Fuller gave an update regarding the requirement that meeting materials be distributed at least seven calendar days prior to a meeting.

A motion was made to approve the Bylaws directive requiring meeting materials to be distributed at least seven calendar days before a meeting.

- **Motion carried.**

A motion was made to remove all references to affiliate members from the Bylaws, due to concerns regarding compliance with Florida's Sunshine Law.

- **Motion carried.**

2. August 18, 2026 P&A Motions – Budget Expenditures & Adjustments

Glenn Krabec explained the P&A Committee's motions and directed members to the P&A motion summary regarding submission of conflict-of-interest/abstention forms.

From

1. Brittany Henry
2. Orquidea Acevado
3. Ashnika Ali
4. Kim Rommell Enright

5. Sandra Moses
 6. Raymond Cortes
- Motion #1 – Approve Part A Priorities: Maintain the existing Part A priority rankings from the previous grant year.
 - **Motion passed.**
 - Motion #2 – Approve MAI Priorities Amendment: Amend the MAI priorities by moving Health Education and Risk Reduction to Priority #6 and Outreach Services to Priority #7.
 - **Motion passed.**
 - Motion #3 – Approve Part A Allocations: Accept the Grant Year 2027 Part A allocations, including an additional \$185,113 for Non-Medical Case Management, and remove the \$169 allocation for AIDS Pharmaceutical Assistance. Several members abstained due to identified conflicts of interest.
 - **Motion passed.**
 - Motion #4 – Approve MAI Allocations: Approved the Grant Year 2027 MAI allocations as follows (several members abstained due to identified conflicts of interest):
 1. Brittany Henry
 2. Orquidea Acevado
 3. Ashnika Ali
 4. Raymond Cortes
 - Substance Abuse Outpatient Care – \$68,952
 - Outpatient Ambulatory and Medical Care – \$345,000
 - Non-Medical Case Management – \$48,649
 - Health Education – \$15,000
 - Outreach Services – \$45,000
 - Referral for Healthcare and Support Services – \$15,000
 - **Motion passed.**
 - Motion #5 – Directives to Recipient for Maximum Funding Ceiling: Apply for the maximum allowable funding ceiling for Grant Year 2027 for both Part A and MAI.
 - **Motion passed.**
 - Motion #6 – Approve MAI Mobile Services: MAI services will be provided in a mobile capacity within ZIP codes 33407, 33404, 33430, 33460, 33463, 33444, and 33436.
 - **Motion passed.**

3. August 20, 2026 QMEC Motions

- Motion 1: Approve eliminating the first, second, fifth, and sixth bullet points on page 86 of the program manual and replacing the third and fourth bullet points with case management training requirement standards.
- **Motion passed.**
- Motion 2: Adopt the HRSA definitions for all MAI service categories.
- **Motion passed.**
- Motion 3: Approve moving all service categories that are CPT/CDT-coded and currently using Medicare rates to Florida Medicaid rates.
- **Motion passed.**

- Motion 4: Approve collapsing medical care, labs, and specialty care into the Outpatient Ambulatory Health Services service category.
- **Motion passed.**

4. Sign and Submit Annual Report

A motion was made to table the Annual Report until the September meeting. Please send out the annual report for members output and also send the copies to Belle glade.

- **Motion carried.**

XI. Public Comments

- There were no public comments.

XII. Educational Moment – Tad Fuller

A. CARE Council Member Responsibilities, Meeting Materials & Voting Process

- Tad Fuller presented the Educational Moment. Discussion emphasized that new member orientation should include guidance on the county vendor and reimbursement process – specifically what is and is not reimbursable, and how and when reimbursements should be submitted.

B. Ryan White Conference (August 4–7, 2026) Debrief

- A brief debrief of the Ryan White Conference was provided. Members agreed that future conference debriefs should be presented as a formal Educational Moment. Rosie Hayes noted that members planning to attend future conferences should receive appropriate training on travel and reimbursement procedures prior to their attendance.

XIII. Announcements

- Cecil Smith announced an upcoming HIV Awareness Day observance.
- Members were reminded of upcoming AETC training.
- Members were reminded of the upcoming CBA Symposium September 11th, 2026

XIV. Adjournment

Meeting adjourned at 4:30 p.m.

***Conflict of Interest**

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics may be removed from the CARE Council.